

Tracy's Point Community Club, Inc.

PO Box 301, Lake Panasoffkee, FL 33538

Board Meeting Minutes

Secretary's Report

October 20, 2020

I. President Call to Order

- A. Marshall Engelman called the meeting to order at 7:00 PM and led the group in the Pledge of Allegiance.
- B. Board Members in attendance were; Vice President - Marshall Engelman, Treasurer - Dianne Hutchings, Secretary - Paul Lauer, Director - Patricia Webber, Director - Byron Maharrey, and 6 Community Members were in attendance.
- C. Marshall Engelman read the procedural rules for meeting conduct.

II. Corporate Reports

- A. Dianne Hutchings gave the financial report for September – Paul Lauer motioned to approve the report, Patricia Webber seconded the motion, voted and approved.
- B. Paul Lauer proceeded with the reading of Secretary Report – Marshall Engelman motioned to approve the report, Patricia Webber seconded the motion, voted and approved.

III. Old Business

- A. Annual Picnic preparation for January 10th - Committee assignments
 - 1. Signs – update with new date – Paul Lauer
 - 2. Flyers – Use last year's and update with new date. Mail Flyers with Dues Notice in December.
 - 3. Caterer – Dianne Hutching researching caterers – menus and prices at next meeting
 - 4. DJ – Dianne Hutchings will provide CD player and Speakers, possible Karaoke entertainment.
 - 5. Master of Ceremonies – Jim Stoops agreed to MC the event
 - 6. Door Prizes- Paul Lauer motioned to approve an expenditure not to exceed \$700.00 on prizes, Seconded by Marshall Engelman, voted and approved.
 - 7. Expenditure to date. \$0.00
- B. Covenant Compliance Report - Lot mowing and trash cleanup, Marshall Engelman reported – 7 owners have been turned into Sumter County Code Compliance since the last meeting.
- C. Newsletter – Patricia Webber completed the October Newsletter. Paul Lauer reported the letter was emailed to 101 recipients on October 15th and the balance will be mailed on October 23rd.

- D. Website Report: 2018 and 2019 Secretary Reports and Financial Reports have been converted to a file to upload to the site. Current reports will be uploaded after initial load. The Web Master is working on open access for non-members to view the Articles of Incorporation, By-laws, and Declaration of Covenants.

IV. New Business –

- A. Christmas Parade – Dianne Hutchings will provide a trailer to tow behind John Webber’s mini pickup, each will display holiday decorations. Paul Lauer motioned to supplement the Christmas fund in an amount not to exceed \$250.00 for the purchase giveaways during the parade. Seconded by Dianne Hutchings, voted and approved.
- B. Marshall Engelman motioned to remove Paul Lauer from the bank accounts and add Dianne Hutchings. Seconded by Patricia Webber, voted and approved.
- C. Paul Lauer advised he will work with Dianne Hutchings on the 2021 budget and asked all to submit any planned expenditures by next meeting so they can be incorporated in the budget for approval in December.

V. Parcel Owner Comment Period:

- A. Alan Thomas brought to the attention of the board a problem of sediment in the water supply and his observations that fire hydrants are not flushed on a regular basis. There was some discussion about the number of hydrants in Tracy’s Point and the distance to homes. Paul Lauer said he would find a map with the location of all the hydrants in Tracy’s Point. Byron Maharrey indicated he would contact the Fire Station in Lake Panasoffkee and get some information on hydrant flushing.

VI. Meeting Closure and Adjournment

- A. 50/50 drawing won by Alan Thomas - all \$31.00 donated to the Christmas Fund.
- B. **Board Call for Adjournment** Marshall Engelman adjourned the meeting at 7:58 PM.

Minutes submitted by Paul Lauer Secretary of Tracy’s Point Community Club.